Dear Parents,

Marist Sisters’ College offers the opportunity for your daughter to be involved in the Performing Arts Department’s Private Instrumental, Vocal and Drama Program. At the College, Private Tuition is available for the following:

- **Voice (Singing for leisure, or for A.M.E.B. Exams)**
- **Woodwind (Flute, Clarinet, Saxophone)**
- **Brass (French Horn, trumpet/cornet, euphonium, tenor horn, baritone and tuba)**
- **Piano**
- **Guitar (Acoustic and Electric) & Bass Guitar**
- **Strings (Violin, Viola, Cello)**
- **Drums & Percussion**
- **Speech & Drama (including Musical Theatre training)**

Students can begin lessons at any stage during the school term. The College does not arrange for instrument hire, however please contact Mr McNeal for recommendations on the best suppliers for these. He can be contacted on mcneal@mscw.catholic.edu.au.

The lessons are conducted by qualified and reputable professional practitioners from outside the College. Lessons are half an hour in duration and occur within school time on a set day. The times of lessons will vary each week to minimize disruption to school studies. Our current Tutors are: Ms Emilie Lemasson (Voice), Mr Javier Vilarino (Voice & Piano), Mrs Cynthia Terry (Piano), Mr Anthony Costa (Bass and Guitar), Mr Greg Jones (Woodwind), Ms Carol Tang (Strings), Ms Lauren Allison (Drums/Percussion) and Ms Catherine Shepherd (Speech & Drama).

Tuition fees for 2012 are $33.00 per lesson. Students are to pay the fees directly to their private tutor. Although the tutors are not employees of the College, they operate independently under strict guidelines set out by the Catholic Education Office. The tutors run their own payment systems, however we ask as a courtesy to them, that payments are prompt, as per their arrangements with parents. In fairness to the tutor’s business, the College reserves the right to refuse tuition to any girl not meeting payments on a timely basis.

To join the program, please read the additional information overleaf, then sign and return the form to the student office. You should hear from the music tutor within two weeks to arrange the first lesson.

Yours sincerely,

Mrs Christina Trimble
College Principal

Ms Eva Spata
Creative Arts Co-ordinator
PERFORMING ARTS
PRIVATE INSTRUMENTAL, VOCAL & DRAMA PROGRAM

ADDITIONAL INFORMATION FOR PARENTS AND STUDENTS

• To speak with your daughter’s tutor please contact them directly as they are private teachers. Please take their contact details when they call you to arrange the first lesson.
• Payment is arranged directly between the tutor and parent, and you will usually be invoiced for the term’s lessons (8-10 lessons). We ask that payment be prompt.
• If your daughter is absent from school you must contact the tutor no later than 8am on the day of the lesson. In these cases, the lesson can usually be made up or a credit given on the next term’s fees. Please note that it must be the parent or guardian who contacts the tutor and not the student.
• If you fail to notify the instrumental tutor of an absence by 8am on the day of the lesson, the lesson must still be paid for.
• As a general rule, students should not miss their private instrumental lesson for another school activity other than formal examinations and assessment tasks. Students will know of these at least two weeks in advance and should reschedule their private lesson with their tutor if necessary.
• Students have plenty of opportunity to participate fully in their timetabled subject and collect any instructions and homework, as they only ever miss 30 minutes from a 70-80 minute lesson.
• Should you wish your daughter to leave the private tuition programme you will need to give four week's written notice to the tutor. Payment for these lessons are also to be made.
• Learning an instrument, singing or drama is a magical opportunity! We hope your daughter will thoroughly enjoy it. Please support and encourage her in her regular practice and encourage her to join one of the college ensembles or choirs.

PERFORMING ARTS
PRIVATE INSTRUMENTAL, VOCAL & DRAMA PROGRAM

EXPRESSION OF INTEREST

DEAR MS SPATA,

My daughter is interested in learning __________________________ through the Private Instrumental, Vocal and Drama Program at Marist Sisters’ College Woolwich. Please email me the terms and contract for lessons.

Parent’s Signature: __________________________  Parent’s Name: __________________________

Parent’s Contact Number: (M)____________________  (H)____________________

Parent’s Email Address : __________________________

Date: ______________

Daughter’s Name: __________________________  Tutor Group: __________________________